



AGENDA

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

March 4, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

- I. Call to Order
- II. Public Comment

Persons who wish to address members of the Committee may make a statement pertaining to a specific agenda item. The Committee Chair will establish limits for speakers due to time constraints. Comments made by the public shall be civil in content and tone. Speakers bear the personal risk if comments made are defamatory, slanderous, or otherwise harmful to another individual. Please keep in mind that this is a Committee meeting of the Board open to the public, and not a public hearing.

- III. Actionable Items
 - A. Four-Year-Old Kindergarten (4K) Program Agreement Increase - Approval
 - B. 2024-25 School Year - Breakfast, Lunch and Extra Milk Price Increase - Approval
 - C. CESA 5 Contract - Approval
 - D. Bank Credit Cards for Student Activity Checking Accounts - Approval
- IV. Updates and Reports
 - A. Purchases - Update
- V. Agenda Items
- VI. Future Agenda Items

The Wisconsin open meetings law requires that the Board, or Board Committee, only take action on subject matter that is noticed on their respective agendas. Persons wishing to place items on the agenda should contact the District Office at 715-424-6701, at least seven working days prior to the meeting date for the item to be considered. The item may be referred to the appropriate committee or placed on the Board agenda as determined by the Superintendent and/or Board president.

With advance notice, efforts will be made to accommodate the needs of persons with disabilities by providing a sign language interpreter or other auxiliary aids, by calling 715-424-6701.

School Board members may attend the above Committee meeting(s) for information gathering purposes. If a quorum of Board members should appear at any of the Committee meetings, a regular School Board meeting may take place for purposes of gathering information on an item listed on one of the Committee agendas. If such a meeting should occur, the date, time, and location of the Board meeting will be that of the particular Committee as listed on the Committee agenda **however, no deliberation or action will be taken by other Committees or the full Board of Education.**



BACKGROUND

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Timm, Member
John A. Krings, President

March 4, 2024

LOCATION: Board of Education Office, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

I. Call to Order

II. Public Comment

III. Actionable Items

A. Four-Year-Old Kindergarten (4K) Program Agreement Increase - Approval

A portion of the District's 4K program serviced through a collaborative partnership with Head Start, Building Blocks, and YMCA. The current 4K contract amount is \$2,325.00 per student per school year. Due to inflation, a 4.3% increase is being recommended which equates to \$100.00, bringing the total cost per student to \$2,425.00.

The administration recommends approval to increase the 4K contract with Head Start, Building Blocks, and YMCA for the 2024-25 school year by \$100.00 to a total of \$2,425.00 per student.

B. 2024-25 School Year - Breakfast, Lunch and Extra Milk Price Increase - Approval

The District has not raised breakfast, lunch, and extra milk prices since the 2022-23 school year. A price increase will need to go into effect for the 2024-25 school year due to increased food and labor costs for the following schools: Grant, THINK, Woodside, WRAMS, and Lincoln. Due to a previously established program, Community Eligibility Program (CEP) meals will remain free at Central Oaks Academy, Grove, Howe, Mead, Pitsch, River Cities High School and Washington. Prices for breakfast, lunch and extra milk have been revised to show the increased cost (see Attachment A).

The administration recommends approval of the proposed 2024-25 school year breakfast, lunch, and extra milk price increases as presented.

C. CESA 5 Contract - Approval

The District purchases certain contracted special education services from CESA 5 annually and recommends continued participation in this program for the 2024-25 school year. The projected contract cost is \$517,696.45; however, actual cost will be determined based upon usage of services. Specific services include audiology, deaf & hard of hearing, OT/PT, visually impaired, and alternative education (see Attachment B).

The administration recommends approval of the proposed CESA 5 agreement for the 2024-25 school year in an amount of \$517,696.45 to be paid for with Flow Through and other District accounts.

D. Bank Credit Cards for Student Activity Checking Accounts – Approval

The District is in the process of integrating student activity checking accounts into Skyward financial software. Once the conversion takes place, all checks will be printed from Skyward rather than written from a checkbook. Staff members will no longer have the flexibility of using a blank check on field trips. In lieu of using blank checks, the Business Services Department recommends applying for a credit card with a \$1,000.00 credit limit for each elementary school including Pitsch and Central Oaks Academy and a credit card with a \$5,000.00 credit limit for the middle school to use for field trips, registrations, online orders, or other purchases deemed necessary for student activity accounts.

The administration recommends approval to apply for credit cards from WoodTrust Bank for the principals at Central Oaks Academy, Grant, Grove, Howe, Mead, Pitsch, Washington, Woodside, Wisconsin Rapids Area Middle School, and a credit card from First State Bank for the principal at THINK Academy.

IV. Updates and Reports

A. Purchases - Update

Copies of the following invoices, bid specs, and purchase orders will be reviewed:

- AssetWorks - \$16,939.00 - Flow Through Budget - IEP Software
- BG Innovations - \$16,110.00 - Technology Budget - Flat Screen TVs
- City of Wisconsin Rapids - \$18,855.92 – Fund 80 - Police Liaison Services
- Emmons Business - \$10,614.81 - ESSER & Tech Budget - MS Computer Lab
- Mainstage - \$39,528.00 - B&G Budget - WRAMS Stage Curtains
- PDS - \$10,736.00 - Referendum Tech Budget - Chromebook Management Console
- PDS - \$36,792.00 - Common School Library Funds - Chromebooks
- PDS - \$77,088.00 - Referendum Technology Budget - Chromebooks
- Playground Education - \$68,200.00 - Kids Get Ahead Grant Budget - Recess Reboot & Consultative Visits
- Wolosek Landscaping - \$18,337.50 - B&G Budget - Snowplowing

V. Agenda Items

Committee members will be asked which agenda items from the Committee meeting will be placed on the consent agenda for the regular Board of Education meeting.

VI. Future Agenda Items

Proposed Breakfast Pricing 2024-2025			
	Elementary	Middle	High School
Student	\$1.75	\$1.75	\$1.75
Reduced	No Charge	No Charge	No Charge
Adult	\$2.60	\$2.60	\$2.60
Child Visitor	\$2.00	\$2.00	\$2.00
Extra Milk	\$0.50	\$0.50	\$0.50

Current Breakfast Pricing 2023-2024			
	Elementary	Middle	High School
Student	\$1.50	\$1.50	\$1.50
Reduced	No Charge	No Charge	No Charge
Adult	\$2.60	\$2.60	\$2.60
Child Visitor	\$2.00	\$2.00	\$2.00
Extra Milk	\$0.45	\$0.45	\$0.45

Proposed Lunch Pricing 2024-2025			
	Elementary	Middle	High School
Student	\$2.30	\$2.50	\$2.70
Reduced	\$0.40	\$0.40	\$0.40
Adult	\$4.65	\$4.65	\$4.65
Child Visitor	\$3.00	\$3.00	\$3.00
Extra Milk	\$0.50	\$0.50	\$0.50

Current Lunch Pricing 2023-2024			
	Elementary	Middle	High School
Student	\$2.15	\$2.35	\$2.55
Reduced	\$0.40	\$0.40	\$0.40
Adult	\$4.65	\$4.65	\$4.65
Child Visitor	\$3.00	\$3.00	\$3.00
Extra Milk	\$0.45	\$0.45	\$0.45



CESA 5 Contracted Services for the 2024-2025 School Year

Wisconsin Rapids

SUMMARY OF AGREEMENTS FOR SERVICES BETWEEN

THE SCHOOL DISTRICT/AGENCY AND COOPERATIVE EDUCATIONAL SERVICE AGENCY 5

Amounts listed are based on current information and projected services to special education students.

Adjustments will be made when final information is available

		2024-2025		
		Quantity		Projected Cost
Operational Services				
MB01	CESA 5 District Membership Fee			\$2,419.45
SB01	School Business Office Management & Support		Staff Days	\$0.00
SB02	Mentoring for School Business Officials			\$0.00
TS01	Managed IT Services (Technology Support/Technician)		Staff Days	\$0.00
Professional Development & Program Support				
PD01	School Improvement Services (Curriculum & Instruction)			\$3,300.00
PD02	Curriculum or Reading Specialist		Staff Days	\$0.00
PD03	Coaching & Mentoring Consortium			\$0.00
PD04	Instructional Technology Training/Support Service (ITSS)			\$0.00
PD05	Safe & Healthy Schools Consortium			\$0.00
CT01	Career & Technical Education Council			\$0.00
CT02	Career & Technical Education Leadership			\$0.00
Instructional Services & Related Support				
DE01	Driver Education		Student FTE	\$0.00
EL01	English Learner Services		Staff Days	\$0.00
LS01	Librarian Services		Staff Days	\$0.00
SN01	School Nursing Services		Staff Days	\$0.00
Other Services				
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Key: **FTE** = Full Time Equivalent
Staff Days = Days of service (actual days may vary due to paid leave time or variations in school calendars)
UOS = Unit of Service (standard calculation used to deliver the services in each student IEP)
 * = Revision made with details in "Notes" section on page 2



CESA 5 Contracted Services for the 2024-2025 School Year

Wisconsin Rapids

		2024-2025		
Special Education		Quantity		Projected Cost
Instructional & Support Resources				
SP01	Special Education Center			\$800.00
SP02	Special Education Instructional Materials Center (SEIMC)			\$0.00
Consortium Classrooms				
SP03a	Consortium Classroom: Intensive Services		Student FTE	\$0.00
SP03b	Consortium Classroom: Visually Impaired		Student FTE	\$0.00
Hearing Services				
SP04	Audiology	516	UOS	\$27,348.00
SP05	Educational Sign Language Interpreter		Staff Days	\$0.00
SP06	Teacher of the Deaf & Hard of Hearing	1681	UOS	\$89,110.00
Vision Services				
SP07	Orientation & Mobility Specialist	454	UOS	\$29,964.00
SP08	Teacher of the Visually Impaired	1988	UOS	\$131,208.00
Other Services				
SP09	Occupational Therapy		UOS	\$0.00
SP10	Physical Therapy	2088	UOS	\$95,547.00
SP11	School Psychology Services		Staff Days	\$0.00
SP12	Speech & Language Pathologist		Staff Days	\$0.00
Other Instructional & Support Staff				
SP13	Special Education Teacher		Staff Days	\$0.00
SP14	Paraprofessional Services		Staff Days	\$0.00
Leadership & Administrative Support				
SP15	Director of Special Education		Staff Days	\$0.00
SP16	Special Education Secretary		Staff Days	\$0.00
SP17	Special Education Fiscal Management			\$0.00
SP18	Mentoring for Special Education Staff			\$0.00
Alternative Education Programs				
AE01	Reach Academy for Elementary		Student FTE	\$0.00
AE02	Columbia/Marquette Adolescent Needs (COMAN)		Student FTE	\$0.00
AE03	Juneau County Alternative Programs (JCAP)		Student FTE	\$0.00
AE04	Sauk County Adolescent Needs (SCAN)		Student FTE	\$0.00
AE05	Wood County Alternative School (WCAS)	3	Student FTE	\$138,000.00
AE06	Waupaca County Alternative Program (WCAP)		Student FTE	\$0.00
AE07	Waupaca County Alternative Program for Elementary (WCAP-E)		Student FTE	\$0.00
AE08	Project SEARCH at Kalahari		Student FTE	\$0.00
TOTAL PROJECTED COST				\$517,696.45

Notes: